

**UNIVERSITY OF BEDFORDSHIRE**

**ACADEMIC REGULATIONS**

**SECTION 5a: ASSESSMENT REGULATIONS FOR UNDERGRADUATE TAUGHT  
STUDIES INCLUDING FOUNDATION YEAR**

**Document record**

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- Addition of new regulation 6.4 – to include requirement for viva where student passes a unit with only one

**SECTION 5a: Assessment Regulations for Undergraduate Taught Studies including  
Foundation Year**

**Courses with approved variations**

Accounting and Financial Services BA (Hons) (Top-up) - (University College, Oldham)  
Accounting and Financial Services FdA (University College, Oldham)  
Broadcast Journalism BA (Hons)  
Business and Management BA (Hons) (University College, Oldham)  
Business and Management FdA (University College, Oldham)  
Computer Systems Engineering BEng (Hons)  
Electronic Engineering BEng (Hons)  
Fashion Design and Manufacture BA (Hons) (Marbella Design Academy)  
Graphic Design and Media BA (Hons) (Marbella Design Academy)  
Interior Architecture and Design BA (Hons) (Marbella Design Academy)  
Mentorship and Support for Professional Practice (level 6) - Short course  
Midwifery: Registered Midwife (3 year) BSc (Hons)  
Midwifery: Registered Midwife (18 month) BSc (Hons)  
Nurse and Midwife Independent and Supplementary Prescribing (V300) level 6 - Short  
Course  
Nursing with Registered Nurse: Adult BSc (Hons)  
Nursing with Registered Nurse: Child BSc (Hons)  
Nursing with Registered Nurse: Mental Health BSc (Hons)  
Operating Department Practice BSc (Hons)  
Return to Practice (Nursing) - Short Course  
Telecommunications & Network Engineering BEng (Hons)





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you can register on per academic year. Your repeat assessment will be taken at the next available opportunity as designated by the University.

- 4.9 If you have more than 30 credits of reassessment and/or failure outstanding, you will not be eligible to progress, and you will be required to take this reassessment by repeating your year of study.

#### **Progression with trailing unit/s**

- 4.10 You will be eligible to progress if you have achieved a course stage average of 40% (including any failed unit/s) and have no more than 30 credits of failure.
- 4.11 We will allow you to retake any unit (s) alongside your next stage of study if you achieved 29%/F or less in each unit up to a maximum of 150 credits per academic stage.
- 4.12 If your failed unit (s) are not available for you to retake, usually because it is no longer offered on your course or has been subject to a major modification, a replacement unit (s) will be allocated to you by your course team.
- 4.13 You must pass your failed credits before you can progress to a higher stage. For example, if you failed credit at Level 4 and retook it whilst studying at Level 5, you will not be able to progress to Level 6 unless you have passed the failed Level 4 credit
- 4.14 If you do not pass the failed retake credit you will have exhausted your assessment attempts and you will be required to leave your course. This will apply whether you are registered for other units or have yet to complete the academic stage you are registered on.

#### **Progression with compensation**

- 4.15 The Examination Board will approve a compensated pass in up to 30 failed credits if you meet the criteria for compensation. These regulations will apply to undergraduate credit only.
- 4.16 To be eligible for compensation, you must have:
- 4.16.1 attempted all the unit assessment (whether it is a first attempt at the unit or a retake unit)
  - 4.16.2 achieved a course stage average of 40% (including any units you have failed) and
  - 4.16.3 have no more than 30 failed credits
  - 4.16.4 achieved at least 30% or more in the failed unit (s). You will not be required to undertake any further study or assessment in any unit (s) that you have been compensated for.

#### **Progression on an Integrated Masters course**

- 4.17 You will not be eligible for compensation at Level 6 if you are progressing to Level 7 as part of an integrated Masters course.

## **5 Final Stage assessment and award**

- 5.1 You will be eligible for the conferment of the award you are registered on when you have:
- 5.1.1 achieved the required volume of credit by the end of the final stage of your course and
  - 5.1.2 where appropriate, met any subject specific or PSRB requirements for the award, as approved by the University's Academic Board.
- 5.2 We award our Bachelor's degrees with Honours on the following basis where your final overall percentage grade is :  
First (1) 70 – 100%; Upper Second (2i) 60 – 69%; Lower Second (2ii) 50 – 59% and Third (3) 40 – 49%.
- 5.3 The Bachelor's degree (without Honours) is awarded without any classes or divisions or where the overall classification grade is below 40%.
- 5.4 The Examination Board cannot award compensation in any unit at the awarding level which is usually the final stage of your course.
- 5.5 If you leave your course or are required to leave by the Examination Board or through disciplinary or other reasons, you may be eligible for an exit award. This will be considered at the next available Examination Board after you have left your course.
- 5.6 The Examination Board may use credit you have achieved at a higher level to contribute to a lower level award if you have insufficient credit to be awarded an exit award.
- 5.7 Your exit awards such as the Certificate of Higher Education, the Diploma of Higher Education or an unclassified Bachelor's degree, may be unnamed, i.e. without a title.
- 5.8 Certificates or Diplomas of Higher Education or unclassified Bachelor's degrees may be awarded as named exit awards but only if this is permitted through course approval.

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- 5.21 The Certificate of Higher Education (CertHE) can be awarded with distinction if you achieve marks of 70% or higher in a minimum of 60 credits at level 4.
- 5.22 If you are registered for an integrated Master's degree, we will award a merit if you achieve marks of 60% or higher in a minimum of 60 credits at Level 7.
- 5.23 We award a merit if you are registered on a Diploma of Higher Education (DipHE), Foundation Degrees (FD); Higher National Diploma (HND) and Higher National Certificate (HNC) and achieve marks of 60% or higher in a minimum of 60 credits at level 5 for DipHE/FD/HND and level 4 or 5 for HNC.
- 5.24 The Certificate of Higher Education (CertHE) can be awarded with merit if you achieve marks of 60% or higher in a minimum of 60 credits at level 4.

## **6 Examination Boards**

- 6.1 Examination Boards have delegated authority from Academic Board to make decisions on students' eligibility for continuation, progression and the awarding of credit and awards.
- 6.2 Examination Boards have three levels of operation: Unit Boards; Portfolio Examination Boards and the Scheme Examination 81 t6 7Po7.6 (2.565.6 (i)2A(E)Tj4648c 0.002

**Appendix A**

**Simplified Marking Scheme**

<b>Numerical scale</b>	<b>Classification</b>	<b>Pass/Merit/Distinction Scale</b>
100 95 85 78 75 72	First Class	Distinction
68 65 62	Upper Second Class	Merit
58 55 52	Lower Second Class	Pass
48 45 42	Third Class	
38 35 32 25 20 10 0	Fail	Fail

## Appendix B

### University Grading Scheme

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Grade letter	Mark Band %	Grade Descriptor
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